

**HEAD OFFICE**

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**Molemole Municipality**

ALL CORRESPONDENCE TO BE ADDRESSED TO THE MUNICIPAL MANAGER

**MOREBENG BRANCH OFFICE**

25 Cnr. Roets & Viviers Street  
 MOREBENG 0810  
 Telephone : (015) 397 4333 / (015) 397 4327  
 Fax no : (015) 397 4334

[www.molemole.gov.za](http://www.molemole.gov.za)

Enquiries: **Ralephenya T.D**

Reference: **FIN: 26/1/1/05**

07 July 2025

**REQUEST FOR QUOTATION FROM SERVICE PROVIDERS REGISTERED ON CENTRAL SUPPLIER DATABASE (CSD) FOR THE ANALYSIS OF VAT ALIGNMENT IN TERMS OF MSCOA VERSION 6.9 CHART.**

Description	Amount
THE ANALYSIS OF VAT ALIGNMENT IN TERMS OF MSCOA VERSION 6.9 CHART.	R
Subtotal	R
V.A.T @ 15 %	R
Total cost (Including V.A.T)	R

**The following documentation should be attached to the quotations:**

- The recent up-to-date central supplier database (CSD) registration report detailing all compliance requirements; [Last verified between the **advert date** and the **closing date**]
- Valid Tax Compliance status pin
- Fully signed and completed declaration of interest form [downloadable from [www.molemole.gov.za](http://www.molemole.gov.za)]
- Fully signed and completed MBD 9 form [downloadable from [www.molemole.gov.za](http://www.molemole.gov.za)]

***N.B. Failure to attach the above documents will disqualify the bidder from further evaluation.***

**Vision: A developmental people driven organization that serves its people"**

**Mission: To provide essential and sustainable services in an efficient and effective manner.**

### **Stage 1: Evaluation on functionality**

Under functionality, Bidders must achieve a minimum of 80% of the total points (rounded to the nearest decimal point) for functionality (quality) in order to be considered for further evaluation in stage 2 (Evaluation on Price and Specific Goals).

<b>Criteria</b>	<b>Weights</b>	<b>Applicable values</b>
<b>Company Experience.</b>  Proof of relevant experience by the bidding company in providing Accounting support or Audit in Public Service.  <b>Attached a maximum of 06 Appointment and letters.</b>  Sub-Contracting references/appointment letters & client's testimonial are not acceptable.	80	Poor = 1  Average = 2  Good = 3  Very good = 4  Excellent = 5
Attach the following for each Project Manager:  ➤ A detailed CV indicating experience with minimum work experience of 10 years in the related Accounting and reporting projects in an organ of the state.  ➤ Attach certified copies of professional registration with South African Institute of Chartered Accountants as a CA (SA).  <b>Attached CV and certified qualifications of the above-mentioned key personnel.</b>	20	Poor = 1  Average = 2  Good = 3  Very good = 4  Excellent = 5
<b>Total</b>	<b>100</b>	

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## **Stage 2: Evaluation of Price and Specific Goals**

<b>Preference Points for specific Goals</b>	<b>Means of Verification</b>	<b>Points</b>
People or Business residing within Molemole Local Municipality	Statement of municipal rates or Proof of residents from Traditional Authority	<b>5</b>
Woman – Ownership of more than 50%	Identification document and Company and Intellectual Property Commission (CIPC) registration document	<b>5</b>
People with Disability	Medical Certificate Indicating Disability	<b>5</b>
Youth (18 – 34 years old)	Identification document	<b>5</b>

### **The following conditions will apply:**

- a) Quotations must be on an official letterhead of the company
- b) Price(s) quoted must be valid for fourteen (14) days from the date of this offer
- c) Incomplete quotations will be disqualified from further evaluation
- d) Payment will be effected within 30 days of receipt of invoice.
- e) Quotations will be evaluated on 80/20 preference point system. Whereas 80 points will be for price and 20 will be for specific goal as per PPPFA of 2022,
- f) The Municipality is not bound to accept the lowest or any bid and reserve the right to not accept any quotation either wholly or a part thereof;

Kindly direct all technical enquiries to **Wiso P at 015 501 2303** between 08:00 and 16:30. All quotations must be submitted at Mogwadi Municipal RFQ Box by **14 JULY 2025 at 11h00**, clearly marked **"THE ANALYSIS OF VAT ALIGNMENT IN TERMS OF MSCOA VERSION 6.9 CHART."**

"No quotations will be accepted after the closing date. Molemole municipality reserves the right to accept any quotations.

  
**K.E MAKGATHO**  
**MUNICIPAL MANAGER**  
**FIN: 26/11/05**

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